Preparation For Attestation Checklist

1.
- **Confirm** your NPPES ID and Password for each provider (s). Without the correct log-in information, you will be unable to access the CMS attestation module. Also, have your unique EHR certification number ready.

Note: If you are having issues with your User ID/Password and are unable to log in, please contact the EHR Incentive Program Information Center at 888-734-6433. If you are an existing user and need to reset your Password, visit the I&A System at
https://nppes.cms.hhs.gov/NPPES/IAPecosLogin.do?forward=static.login&source=RNA#hitech

To obtain your unique EHR certification number, visit: http://onc-chpl.force.com/ehrcert
Note you will have to know specify which version of ChartMaker Clinical you have installed when obtaining your certification number. This can be accessed via the Help menu under "About ChartMaker Clinical".

2.
- **Run** your Meaningful Use Dashboard to **confirm** that you have achieved Meaningful Use for your specified Stage (Stage 1, Stage 2).

Note: Review the requirements of each Stage online here: http://tinyurl.com/7ovz78v

3.
- **Review** the 9 Clinical Quality Measures you will be reporting for attestation. It is acceptable to have a '0' denominator provided the EP does not have an applicable population.

Note: The EP must report on 9 out of 64 available CQMs. You will only be able to select CQMs that are certified for ChartMaker® Medical Suite. A complete list of the 64 available CQMs can be found at: http://tinyurl.com/nqd7orc.

4.

- **Print** out your Meaningful Use Dashboard results for each provider (s).

Note: **Print** a copy of your results as a hard-copy backup in the event of a Meaningful Use audit. Also, printing out the dashboard in the "Landscape" orientation will make the results easier to view.

5.

- When you are ready to attest, visit https://ehrincentives.cms.gov to begin your Attestation.

Note: For additional help on attesting, review the following resources available online from the CMS EHR Incentives Program website:

User Guides:

- 2014 Stage 1 Attestation User Guide for Eligible Professionals
- Stage 2 Attestation User Guide for Eligible Professionals

Webinars:

- Attestation Webinar for Medicare Eligible Professionals – A step-by-step guide for Medicare Eligible Professionals who are ready to attest to meaningful use.

NOTE : This document is provided for informational and educational purposes only. It is not intended nor should it be relied upon to provide regulatory or legal advice. Please review all regulatory requirements in regards to this document and consult the appropriate counsel.